

BOOKING TERMS AND CONDITIONS: SKYLARK COTTAGE

1. Bookings may initially be made by phone or via email but will only be confirmed on receipt of a deposit: 25% of the total rent if booking more than 8 weeks before your holiday, or the full payment if less than 8 weeks before your holiday. This payment is payable within 7 days of the telephone booking. Sterling cheques payable to Mrs Ruth Lucas. Bank Transfer is also possible. *
2. On receipt of your deposit a confirmation of booking will be sent to you. On receipt of the final payment, 8 weeks prior to the holiday, an acknowledgement will be sent with directions and arrangements for keys.
3. In the case of cancellation, the deposit will be non-refundable. For cancellation less than 8 weeks prior to the start of the holiday, the final payment is also non-returnable unless re-letting is successful. In such cases the costs of re-letting will be deducted from the return of any payments. We would, therefore, strongly advise you to obtain comprehensive insurance to cover the possibility of cancellation.
4. If we cancel a confirmed booking, our liability is limited to the return of all payments received.
5. To allow for the changeover of guests, the cottage will normally be available from 3.00pm on the day of arrival until 10.00am on the day of departure. We appreciate if guests keep as close as possible to these times and let us know approximate arrival time in advance.
6. Each booking should be in the name of one person who shall be responsible for the actions of all members of their party. The names of the party must be included on the booking form. This must not exceed 4 persons.
7. Guests should note that the cottage is on three levels and has steep stairs.
8. The holidaymaker is responsible for the property during periods of rental and is expected to take reasonable care of it. The rooms and all utensils and equipment should be left reasonably clean and tidy at the end of the hire period. An additional charge may be made if extra cleaning is required.
9. In the unfortunate event of a breakage or damage this should be reported as quickly as possible to the owner or caretaker and paid for by the end of the holiday.
10. Losses: We cannot accept any liability of any loss, damage or expenses of any kind sustained by a member of the holidaymaker's party in connection with Skylark Cottage, whatever the cause might be, including negligence, except where such loss, damage or additional expense is the result of proven negligence of ourselves.
11. Complaints or Queries: If you have any problems please contact us, or our caretaker, immediately. Complaints not reported at the time cannot be entertained subsequently and it is regretted that no correspondence can be entered into in the case of complaints made after you have returned home, when it will be appreciated that it is quite impossible for them to be effectively investigated.

*Payment details may be different if the booking is made through country holidays or another agency.